

Terms and Conditions

ADMISSION:

- The table below shows the minimum age that an applicant must be before October 1st of the running school year.

Class:	Age before October 1st:
Kindergarten	2½ years old and fully toilet trained
Reception	4 years old
Year 1	5 years old and successful completion of a recognised Reception Curriculum*
Year 2	6 years old and successful completion of a recognised Year 1 Curriculum*
Years 3 and above	successful completion of the previous school year*

* *students may be required to take an assessment in order to determine final class placement*

- All applicants must provide valid documents of identification (passport / ID card).
- Where the school suspects that a child has learning or behavioural difficulties, a full assessment will be required. Parents are liable for all costs involved in this process.
- The parents must provide evidence of successful completion of the previous school year.
- Applicants will not be officially admitted until all admission documents have been received and the application and school fee have been paid.

SCHOOL FEES:

- Application fee:**
An application fee of € 1,000 per new student will be charged when the application is submitted. This fee is non-refundable.
- Capital building fee:**
A capital building fee of € 500 is charged per student each school year (maximum of € 1,000 per family).
- School fee:**
School fees are payable on receipt of an invoice.
- Parents who pay their own fees are invoiced as follows: 70% of the tuition fee is payable by July 1st and 30% of the tuition fee by December 1st.
- Invoices to companies are invoiced as follows: 100% of the tuition fee is payable by July 1st.

Please note that failure to pay school fees on time may result in your child losing his/her place in school. Students who leave early or who are expelled are not entitled to a refund.

Enrolled for:	Fee:
Kindergarten and Reception	€ 12,000
Years 1, 2, 3, 4 & 5	€ 14,500
Years 6, 7, 8 & 9	€ 16,500
Years 10, 11, 12 & 13	€ 21,000

Please note: All bank transfer costs are the responsibility of the payee.

- English as an Additional Language (EAL):**
Year 1 and above: As all lessons/subjects are taught in English, it is important that students have a good command of the English language. Those students who need additional English support in order to participate fully in lessons will be required to attend (school-based) EAL classes at an additional cost. EAL classes are required until such time the student reaches Level B1 based upon the Common European Framework of Reference for Languages (CEFR), which is the international standard for describing language ability.
- Special Educational Needs School uniform and PE kit:**
We believe that Da Vinci International School is an educationally inclusive school because the teaching and learning, achievements, attitudes and well-being of every young person matter. The school recognises that there are children for whom additional support for learning may be required. Additional support can arise from any factor which causes a barrier to learning, whether that factor relates to social, emotional, cognitive, linguistic, disability, or family and care circumstances. The school is proud of its record of integrating children with additional needs into its mainstream classes. The provision of a specially designated Learning Support Assistant may be required to meet the complex learning needs of some children. There are additional costs connected with the provision of a Learning Support assistant.
- School uniform and PE kit:**
All students from Year 1 onwards are expected to wear our school uniform. Additional information about the school uniform and PE kit will be provided during enrolment.
- Enrolments later in the school year:**
For applicants who enrol later than December 31st, the following adjustments are made:

Enrolment in:	Fee invoiced:
January	70% of the total fee
February	60% of the total fee
March	50% of the total fee
April	40% of the total fee
May/June	30% of the total fee

13. Payment of Fees:

All payments must be made in Euros, via bank transfer to: Crelan Bank, Koningin Astridlaan 74, 2550 Kontich, Belgium.
Account details - IBAN: BE11 8538 8875 4448 – BIC: NICABEBB **(Please quote the applicant's full name when making payments)**

Please note:

- All bank transfer costs are the responsibility of the payee.
- Parents are liable for their child(ren)'s school fees on the date due, whether or not companies assume liability for all or part of the fees.
- The school does not allow pupils to start or return to school if an invoice payment deadline has not been met.